

COACHING NSW COMMITTEE MEETING Minutes

Time and Date	7:30pm 8 Apr 2024
Location	Zoom
Attendees	Sally Barbera, Ben Netterfield, Kristen Closson, Rachael Downs, Helene Brassier (Secretary), Sarah Venamore, Vireena Peacock, Sharmayne Spencer, Caroline Hooper

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally opened the meeting at 7:42pm

1.2 Apologies

None

1.3 Conflicts of Interest

As recorded.

1.4 Review of Previous Minutes and Business arising

The Meeting Minutes from the last meeting on 4 Mar 2024 have been reviewed.

Motion: to accept the Meeting Minutes from 4 Mar 2024.

Proposed: Sally Barbera

Seconded: Rachael Downs

Motion Carried

1.5 Correspondence

Kate O'Connor emailed about the EA new national committee, but we responded that this is handled and managed by EA not by Coaching NSW.

2. AGENDA

2.1 Chairs Report

We will be inviting Anyka Overton to this meeting. Anyka is now part of the EA national committee, and is very involved with ENSW. It will be helpful to have her in our next meeting.

2.2 ENSW update (Vireena)

- Jodie Miles is the new ENSW Education Manager
- Vireena is now also working on Health and Safety, with Roger Kane.
- EA has put together a fees/ Levies committee.
- The state CEOs is working with EA for a shared services model. H&S, Education, Members Services, Finance Systems, and Marketing Systems
- The EA reform process used to be led by the QLD CEO, who resigned.
- Our 3 new committees have started successfully: Amateur Equestrian (Jillian Haggerty), Para Equestrian (Felicity Weal), Interschools (Alycia Reba)
- Interschools are on next week, with about 400 kids expected.

Sharmayne and the committee suggest that it would be worth having a **Committee for Officials / stewards** (for education purposes). Some crossover between Coaching / Officials would be really valuable.

2.3 Coaching NSW Educational events

2.3.1 Coach Educator/SSTA Workshop

Assessment guide: Jill will send any material that needs to be used. She has contacts for Insurance, although EA advised that it will not be happening too soon.

To do:

- Option 1 has been confirmed: 2 zoom sessions (theory) + 1 practical day
- Budget confirmed
- Put a to do list together for committee members to know what they need to work on

Format	Content	Date	For
Day 1 Zoom	Roles & Responsibilities, assessment process, rules, how to deal with coaches from overseas and update done	Wed 8 May	New CE/SSTA
Day 2 Zoom	Insurance, ... TBC	Wed 15 May	Current - New CE/SSTA
Day 3 Live	Practical assessments	Wed 22 May	Current - New CE/SSTA

1 live session about professional development (which we can do at the Hawkesbury grounds).

We can approach Sam Fasher for this, who had filled the EOI for presenting last year.

Other suggestions: Rob Stewart (National Committee / Advisory Panel), AOR Committee

2.3.2 Coaching NSW Calendar

Ongoing Ensure ENSW are notified of all event dates and request calendar entry – Helene

2.3.3 Zoom events for coaches

We will be doing 4 webinars this year:

- 11th March: Sarah - Coaching care tips
- 10th June: Rachael & TBC
- 9th September: Ben and Caroline
- 9th December: Kristen and Sharmayne

2.3.4 Coach Development Day

This time the Coach development Day will be on Wednesday (rather than Tuesday last year). KC has contacted a potential presenter for Driving. TBC

Sally will be busy with the Dressage Festival at HDC, but Ben and Kristen will be able to help organise this day. Helene can help coordinating too.

2.4 Terms of reference

To be tabled at the next meeting. All committees please read and have suggestions ready.

3. GENERAL BUSINESS / TIME PERMITTING

Meeting Closed: 9:20 pm

Next monthly Meeting: Monday 1st May 7:00 pm