

COACHING NSW COMMITTEE MEETING Minutes

Time and Date	7:00 pm 6 May 2024
Location	Zoom
Attendees	Sally Barbera, Ben Netterfield, Kristen Closson, Rachael Downs, Helene Brassier (Secretary), Vireena Peacock, Sharmayne Spencer

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally opened the meeting at 7:05pm

1.2 Apologies

Sarah Venamore, Caroline Hooper

1.3 Conflicts of Interest

As recorded.

1.4 Review of Previous Minutes and Business arising

The Meeting Minutes from the last meeting on 8 Apr 2024 have been reviewed.

Motion: to accept the Meeting Minutes from 8 Apr 2024.

Proposed: Sally Barbera

Seconded: Sharmayne Spencer

Motion Carried

1.5 Correspondence

None

2. AGENDA

2.1 Chairs Report

Jill Taylor has resigned from Equestrian Australia, as well as Danilla too (EA National)

Rob Stewart contacted Sally: the renewals will probably be a little delayed this year.

2.2 ENSW update (Vireena)

- 2025 Budget:
 - CE Workshops, potentially could be done twice a year (2 zoom and face to face in different areas depending on demand) - about 5k in total
 - Coach Development Day 8-10k
 - Secretary fees
- Last week Vireena attended a leadership training, facilitated by the Office of Sport, a really great host AICD Company directors training. The facilitator was really good, Vireena is in touch with him as he can also provide short courses (1 to 2 hours), which could be valuable, for Committee members (Governance...). He will first be involved in the board Strategy Day on the 17th of July.
- June 1st is the cross committee forum: each committee will need to provide a short summary of what they do / achieve (Clarendon Tavern 10am)

- Data is not exhaustive / correct in the members search on the EA website. Vireena will raise it to Darren.
- Interschools were very successful with 420 kids entered.
- CoM merchandise: Vireena sourced nice jackets, which will be embroidered with COM names

2.3 Coaching NSW Educational events

2.3.1 Coach Educator/SSTA Workshop

Refer to the Spreadsheet in Google Drive, with all live updates.
One coach entered by mistake, she has just been refunded.

- Zoom 1: presenters Simon Kale & Sally Barbera
- Zoom 2: presenters Ben Netterfield and Ellie Miller (Pony Club Coach)
- Face to face presenters: Simon Kale and Sally Barbera

Sally to email all candidates offering 2 Zooms for 1 cost.

2.3.2 Coaching NSW Calendar

Ongoing Ensure ENSW are notified of all event dates and request calendar entry

2.3.3 Zoom events for coaches

We will be doing 4 webinars this year:

- 11th March: Sarah - Coaching care tips
- ~~10th June: Rachael & TBC~~
- 9th September: Ben and Caroline
- 9th December: Kristen and Sharmayne

2.3.4 Coach Development Day Wed 19th June

Ben will put together a timetable with presenters, we will also send some comms (Lexi from HDC)

Most presenters are now booked. Ben will put together a timetable with presenters.

Advertising should begin. HDC will post on social media but ENSW branded flyers should be used on coaches pages.

2.4 Terms of reference

To be tabled at the next meeting. All committees please read and have suggestions ready.

3. GENERAL BUSINESS / TIME PERMITTING

Meeting Closed: 9:05 pm

Next monthly Meeting: Monday 3rd June 7:00 pm