

COACHING NSW COMMITTEE MEETING Minutes

Time and Date	7:00 pm 1 July 2024
Location	Zoom
Attendees	Sally Barbera, Kristen Closson, Sarah Venamore, Rachael Downs, Helene Brassier (Secretary), Vireena Peacock, Ben Netterfield,

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally opened the meeting at 7:02pm

1.2 Apologies

Sharmayne Spencer, Caroline Hooper

1.3 Conflicts of Interest

As recorded.

1.4 Review of Previous Minutes and Business arising and correspondence

The Meeting Minutes from the last meeting on 3 June 2024 have been reviewed.

Motion: to accept the Meeting Minutes from 3 June 2024.

Proposed: Sarah Venamore

Seconded: Sally Barbera

Motion Carried

Correspondence:

Email from Belinda Bailey - Kristen will send Helene a sample of certificate of attendance

Emails about Coach reaccreditation process: this is done by EA not Coaching NSW

2. AGENDA

2.1 Chairs Report

- June was very busy with the HDC Festival. A massive thank you to the Committee who has been heavily involved and helpful. We received really good feedback
- Christie Freeman is standing as CEO
- Annie Gallacher has taken over Jill's role - she is very efficient as well as really friendly
- Coach registrations process: like every year, it causes some stress, but the process is easier than it is perceived

2.2 ENSW update (Vireena)

- ENSW strategy meeting will be starting next month: AICD will help to facilitate this
- It is becoming clear how NSW is helping with the direction EA is going. Members don't understand the difference between ENSW / EA, we need to work as a team with EA and provide support.
- Budgets are done for next year - Similar budget to last year for CNSW
- A small restructure in ENSW has been done.
- We are looking at partnering with an agency to develop marketing templates and develop a look and feel of our materials, so that our communications are consistent moving forward

2.3 Coaching NSW Educational events

2.3.1 Feedback survey – CE/SSTA workshop

Nothing to minute

2.3.2 Feedback survey - Coach Development Day 19 June HDC

Lower attendance this year. There has been a lot of marketing done (ENSW, HDC).

We may have to rethink the format - the survey says that it finished too late and was a bit too long. (Most attendees who were there in the morning left after lunch). Things are also changing, some people wait for the videos to come out rather than attending physically.

2.3.3 Next zoom date 9 Sep 24

Annyka Overton might be interested (Neurodiversity). Sally will call her tomorrow

2.4 Terms of reference

Some feedback has been provided, which has just been sent to Vireena for feedback.

3. GENERAL BUSINESS / TIME PERMITTING

Actions summary

Item	Owner	Description	Deadline
1	Sally	Contact Annyka Overton to see if she could be interested	5 July
2	All	Terms of reference	15 July
3	All	COM: Have a think about the next COM (to be nominated by 15 sep)	30 August
4	All	Calendar meeting to do in September	15 Sep
5	TBC	Have a calendar for all meetings and their purpose (strategic review...)	TBC
6	All	Start to think about End of Year Coaches awards	31 Dec

Meeting Closed: 8:25 pm

Next monthly Meeting: Monday 12 August 7:00 pm