

Time and Date	7:00pm 11 May 2022
Location	Zoom
Attendees	Sally Ann Barbera, Ben Netterfield, Caroline Hooper, Fiona Hughes, Jim Collins, Sarah Venamore, Rachael Downs, Sharmayne Spencer, Helene Brassier first 30 min (Secretary)

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

With a quorum in attendance, Sally as Chair opened the meeting at 7:10pm.

1.2 Apologies

Vireena Peacock

1.3 Conflicts of Interest

As recorded.

1.4 Review of Previous Minutes

The Meeting Minutes from last meeting on 13 of April 2022 have been reviewed.

Motion: to accept the Meeting Minutes from 13 April 2022.

Proposed: Caroline Hooper

Seconded: Rachael Downs

Motion Carried

1.6 Correspondence

None

2. GENERAL BUSINESS

2.1 Chairs Report

National committee update

- Most people are not very satisfied with Marsh: mostly because Marsh are not communicative enough. There is a need for Marsh to do an online seminar like Gow Gates used to do
- Concussion will be included in Coach training

2.2 Planning HDC workshop planning

Format:

Workshop on **Tuesday 21st June**: 1 coach + rider AM / 1 Coach + rider PM + theory workshops

Content

Coaches code of conduct – positive thoughts / ideas

All committee to send suggestions via email on a [Jumping/general/eventing coach](#)

ACTIONS

- [Rachael, Ben & Fiona](#) - in charge of seeking presenters for the workshop. Contact ideas: mental first aid, the presenter that Fiona suggested from HP and Gina Haddad. Also, will need to contact SIEC if any of these are virtual to see what media they have there. Vireena may be able to help with this?
- [Caroline](#) - contacting Roger re MCing the masterclasses and getting a quote.

- **Jim & Sharmayne** - will seek coaches for the masterclasses and field the emails that we get from the EOI's. Suggestions already: Rozzie & Heath, Dave Cameron. Colleen Brook has contacted me and is interested.
- **Sarah** - looking at possibilities of a presentation from Vaulting. Could also possibly contact Dodi Rogan (treasurer of Hawkesbury Dressage, will be there and is involved in vaulting?). This could be done in the evening.
- **Budget: Sally** has emailed ENSW (Bruce & Vireena), suggesting that we give the Coach of the Year Awards. She also mentioned Rachael's idea to Simon of him doing a quick presentation on the IGEQ and what it does and can offer us.

2.3 Level 3 Coaching Course

Ongoing. Jill Taylor is overseeing coaching now.

2.4 Coach of the month

- Coach of the year: Talk to Vireena
- Thanks to Bruce, the Judges seminar on Sunday (CDI) was free for judges AND coaches.

2.5 Committee re-election

Bruce will send out the EOI forms out to Coaches

2.6 Business Arising

Business Arising from 13 April 2022 – this is ongoing, no particular update

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
1	Squads	Fiona is working on it. There have not been squads' schools yet	9/3/22	In progress	Sally / Fiona	Sally has spoken to Dressage regarding this, ongoing

⇒ As part of squad membership, perhaps riders should be doing their Horse management and Riding Certificates? This could be encouraged / mandatory?

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
2	Coach Promotion & Development	Sally to contact EA regarding promotional videos for coaches	9/3/22	In progress	Sally	On going until we get it

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
3	Helmet tagging	Sally put a comm on Fb remind tagging requirements + encourage coaches / officials to become taggers	20/02/22	To do	Sally	Completed

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
4	Learning Mgt system	This is ongoing. The idea is to store everything in one place (videos...)	ongoing	ongoing	Vireena	Vireena is putting together a Project Plan.

⇒ Vireena: There is a lot happening in this area. Sports Australia is using the gold standard management system. They are using Evolve to develop the content.

Meeting Closed: 9:05pm

Next monthly Meeting: Wednesday 8 June 22 7:00pm